

WARRICK COUNTY BOARD OF COMMISSIONERS MEETING
REGULAR SESSION
COMMISSIONERS MEETING ROOM
107 W. Locust Street, Suite 303
Boonville, Indiana
September 23, 2024
4:00 P.M.

The Warrick County Commissioners met in regular session with Terry Phillippe, President; Robert Johnson, Vice President; and Dan Saylor, Member.

Attorney Andrew Skinner and Administrator Heather Soberg were in attendance.

Auditor Michael Dietsch, Chief Deputy Barbi Shelton, and Recording Secretary Kristine Georges attended and recorded the minutes.

Commissioner Meetings can be viewed via YouTube: Warrick County Meetings

President Terry Phillippe called the meeting to order at 4:00 PM.

PLEDGE OF ALLEGIANCE

AREA PLAN COMMISSION
REQUEST FOR EXTENSION OF SURETY
C-23-074 GBC DESIGN

Area Plan Director Molly Barnhill presented a Request for the Extension of Surety for C-23-074, GBC Design, INC by Alan Wiley, PE. The County is holding \$15,110.00 in escrow guaranteeing entrance construction. They are asking for a one-year extension at the same dollar amount. They have had one year. The surety expires October 20, 2024. The County Engineer has signed off that the amount is still adequate for what is left. Commissioner Bob Johnson made a motion to approve the extension. Commissioner Dan Saylor seconded the motion. The motion carried 3-0.

SIDEWALK ACKNOWLEDGEMENT
ESSEX AT BERKSHIRE PUD PHASE 1

Next was a Sidewalk Acknowledgement, Essex at Berkshire PUD, Phase 1, by Maken corporation, Danny Ubelhor, President. It's for Ashdon Drive at 2191 lineal feet, Jackson Drive at 114 lineal feet, Chelmsford Drive at 114 lineal feet, and Alaina Drive at 239 lineal feet. The County Engineer has signed off that they are completed as designed. Commissioner Bob Johnson made a motion to approve. Commissioner Dan Saylor seconded the motion. The motion carried 3-0.

STREET ACCEPTANCE
CHATHAM PLACE SUBDIVISION

Lastly, Ms. Barnhill presented a Street Acceptance for Chatham Place Subdivision by R.A. McGillem Custom Homes, LLC, by Ron McGillem. It's for Chatham Place at 464.32 lineal feet. Ms. Barnhill stated that there were some things that weren't done, such as the drainage, and the County Engineer requested to hold \$5,000.00 to complete the drainage before they would accept the streets. Assistant Engineer Steve Sherwood said that this was correct. It is policy not to accept streets unless the drainage is completed as well. The Commissioners asked if the street acceptance needed to be denied. Mr. Sherwood believed that they would be getting a letter of credit for the requested \$5,000.00 to get that extended. Ms. Barnhill concurred that the street would not be approved at this time and they would hold a \$5,000.00 letter of credit for the drainage.

Commissioner Phillippe asked if some money was being given back. Ms. Barnhill did not have that information.

Mr. Jim Morley, Jr was present to discuss the project. He said that he believed that County Engineer Bobby Howard wanted to hold \$5,000.00 for the drainage plus the sidewalks that were left. Mr. Sherwood said it was for drainage only. The sidewalks are separate. There was a brief discussion on what was left on the sidewalks.

Commissioner Johnson asked if they wanted to table this. There was a brief discussion on what needed to be accepted and what would need to be on the letter of credit.

Mr. Sherwood said that the streets are in order, but the drainage is not. Mr. Morley went over what was left for the drainage. They again discussed approvals and extensions were needed. Mr. Sherwood wasn't sure if there was a way they could accept the streets subject to the drainage being completed. Mr. Morley said he would be okay with that if it's possible. There is a letter of credit expiring and Ms. Barnhill said they would still need a new letter of credit. Attorney Skinner said a motion to approve could be made subject to the \$5,000.00 letter of credit and a set time for the drainage work to be completed. Mr. Morley said that about ninety days would give the time to get it in. They would renew the letter of credit at the \$5,000.00.

There was then a brief discussion on whether the work could be completed in ninety days. It was then revised to extend for six months with the letter of credit also being put into place. Commissioner Bob Johnson made the motion to approve the street acceptance subject to the drainage being completed in six months and renewing the letter of credit at \$5,000.00. Commissioner Dan Saylor seconded the motion. The motion carried 3-0.

(APC Paperwork is Located on File in the Auditor's Office)

**ITEMS FOR DISCUSSION
WEIGHTS & MEASURES**

Mr. Mike Arnold was present for Weights & Measures. He went over how many items were tested, what was rejected and that most have been fixed. He tested scales, timers, and gas pumps. There were athletic scales at Castle that were rejected, but to save the school money he went ahead and calibrated them himself. The Commissioners thanked him for his work.

**ACTION AGENDA
APPROVAL OF MINUTES
SEPTEMBER 9, 2024**

Minutes for the September 9, 2024 Regular Session meeting were presented to the Commissioners for approval. Commissioner Dan Saylor made the motion to approve the minutes. Commissioner Bob Johnson seconded the motion. The motion carried 3-0.

**BOARD APPOINTMENTS
HEALTH BOARD – CITY OF BOONVILLE APPOINTMENT**

Next on the agenda was the City of Boonville Appointment to the Health Board. Attorney Andrew Skinner said that this item needed to be tabled for now. Commissioner Dan Saylor made the motion to table the appointment. Commissioner Bob Johnson seconded the motion. The motion carried 3-0.

INTERIM HEALTH ADMINISTRATOR

Attorney Skinner also said that an Interim Health Department Administrator needed to be appointed. The current interim appointment, Marlin Weisheit, had his last day the previous Friday. Dr. Heinrich, the Health Officer, said that they were still actively interviewing for the position, but haven't found the right person. Until then, he said that Ms. Regina Hudson, the head nurse, was capable of handling it and said that she was willing to do so. Attorney Skinner stated that by Statute all hires made by the Health Department have to be approved by the Commissioners. Commissioner Bob Johnson made the motion to approve Regina Hudson as the new Interim Health Officer. Commissioner Dan Saylor seconded the motion. The motion carried 3-0.

**COUNTY ADMINISTRATOR
CONSENT AGENDA**

County Administrator Heather Soberg presented the following items on the Consent Agenda for approval:

1. Certified Claims dated 09/23/2024 in the amount of \$3,426,825.22.
2. Payroll Report dated 09/20/2024 in the amount of \$652,996.23.
3. Clerks Report for July 2024
4. Treasurer's Report for August 2024

Commissioner Dan Saylor made the motion to approve the items on the Consent Agenda. Commissioner Bob Johnson seconded the motion. The motion carried 3-0.

(Claims are located on Pages 6 through 8 of these Official Minutes)

(Payroll is located on Page 5 of these Official Minutes)

(Clerk's Report is located on Page 6 of these Official Minutes)

(Treasurer's Report is located on File in the Auditor's Office)

ACQUISITIONS ADMINISTRATOR

Acquisitions Administrator Sherrie Sievers did not have anything to present today.

**GRANTS DEVELOPMENT DIRECTOR
NEW APPLICATIONS
CIT INDIANA COORDINATOR**

Grants Development Director Debbie Bennett-Stearnsman presented a new grant application for the Sheriff's Office. This would be for approval for them to move ahead with it. It would be for a \$450.00 reimbursement for a Crisis Intervention Team Coordinator training. Commissioner Bob Johnson made the motion to approve the application. Commissioner Dan Saylor seconded the motion. The motion carried 3-0.

ARPA WARNING SIRENS

Next, Ms. Bennett-Stearsman presented ARPA funding for the Warning Sirens which was tabled at the last Commissioner's meeting. She did a brief review. EMA Director Matt Goebel was present. At the last meeting, the Commissioners asked Mr. Goebel to do a plan and come back and present that plan.

Mr. Goebel said that he would need a little bit more time on this to get more information. He has not received everything back yet. He thinks two weeks or so should be enough.

Commissioner Bob Johnson asked, if they couldn't come up with funding, if there was an alternative plan. Mr. Goebel said he was thinking of putting a mass notification system in place. He also said he could look at getting a USDA Loan to help with the costs of the entire system throughout Warrick County.

Commissioner Bob Johnson made a motion to table to the next meeting. Commissioner Dan Saylor seconded the motion. The motion carried 3-0.

SCALES LAKE PARK TRAIL

Ms. Bennett-Stearsman presented updates of the balances of the ARPA funding. She then presented the request for ARPA funding for the Scales Lake Park Trail by the Parks Board. They are working on a Comprehensive Plan to identify projects they intend to submit to the Indiana Department of Natural Resources, Land and Water Conservation Grant Program for improvements to Scales Lake Park. The planning continued throughout this past year and included many committee meetings, public surveys, mapping, environmental studies, and meetings with IDNR. However, they were not able to go through with the grant application this year. The DNR requires a 50/50 match, so when they do submit, they will have to come up with a match of \$1,000,000.00. DNR wants to see that the County is doing things in their Comprehensive Master Plan and also look at things that are comprehensive for Scales Lake. What they are asking for this evening is a new trail leading from the front of the park to the beach area. This project has the most impact on the safety of the park attendees. The Commissioners received the information and map about the trail. The budget for the project is approximately \$300,000.00. The Parks Board wants to request a \$100,000.00 from ARPA funding, use \$100,000.00 from the balance of an old Parks Bond and request an additional appropriation from County Council of \$100,000.00.

Mr. Jeremy Elrod, President of the Parks Board, was present to answer question. He wanted to share how they got to this point. They will still file for the DNR Grant next year. One of the challenges is the grant process will take several years. It's still in some of the scopes. But tonight, they are pushing forward with the trail as something they think they can still do now and what brings them here tonight.

Commissioner Dan Saylor asked if the Warrick Trails group was willing to put in any dollars towards the project. Mr. Elrod said that he had spoken with them. They are interested in helping in any way they can. He said that they are still trying to establish what that relationship may look like as far as who contracts and who constructs. But, they are definitely interested in getting involved.

Commissioner Saylor then asked about involvement from the Parks Foundation. Mr. Elrod didn't think he had spoken to them specifically about this but definitely will. He kind of thinks of them as the same group, but he knows they have different functions. It's definitely something he will reach out about. They are trying to be creative about this.

Commissioner Johnson asked about the petting zoo and if any improvements had been made or plans for it to expand. Mr. Elrod said that Ben Labhart would have a better idea on that, but he did know that the staff does a great job maintaining it. There is some new sidewalk work that has been done around it. There were also looking to add ADA parking spaces since there aren't any. The trail would tie in with the new sidewalk and cross right in front of the petting zoo. Beyond that, he didn't know any more.

Commissioner Phillippe asked if this would be considered an ADA project in some sort of way. Mr. Elrod said the trail would be. Commissioner Phillippe asked if funds would be available for that. Ms. Bennett-Stearsman said that ADA compliance were major things at Scales Lake from the walkways to bathrooms, parking, and campsites. They narrowed it down to those four to go after the \$1,000,000.00. But they needed the match of \$1,000,000.00. They did not have that at the time of the application. They are going to have to look at setting up a fund of some type at the first of the year to start accumulating that money for the application in the fall if they intend to submit. That's a big problem. It is her understanding that they were looking at a project that was low cost out of all of them and would show they are continuing to make improvements at Scales Lake. Ms. Bennett-Stearsman also said that the Next Level Trails would be going away and they don't know what will be coming up in the next administration.

Commissioner Phillippe then stated that there had been discussions on whether it is better to take this money and set it aside as a match for the grant. Mr. Elrod said that he hadn't had that discussion, but that it was an option. They are motivated to try to make it happen by whatever means. This current project seemed small enough that they could come up with the money to make it happen soon. Grants are great and great opportunities, but they take time.

Commissioner Phillippe then asked about the higher cost of the asphalt for the trail. Mr. Elrod said that it is a small inflation for what they got for a small project from a local contractor. But, a lot of things are dependent on a variety of factors.

Commissioner Johnson suggested tabling it so they could do some research. Mr. Elrod said that was more than okay with them. They are on the Council Agenda as well to talk to them and continue the conversations.

Commissioner Bob Johnson made a motion to table it to the next Commissioner's meeting on October 14th, 2024. Commissioner Dan Saylor seconded the motion. The motion carried 3-0.

APPROVAL OF INDOT CONTRACT FOR BRIDGE 37

Last, was a grant project for the preliminary engineering for Bridge 37. It's for \$168,000.00 to be matched by the County with \$110,000.00. It has already been approved by INDOT. The County just needs to approve the grant contract. Commissioner Dan Saylor made a motion to approve. Commissioner Bob Johnson seconded the motion. The motion carried 3-0.

(Bridge 37 Contract is located on File in the Auditor's Office)

**COUNTY HIGHWAY/ENGINEER
BRIDGE 200 CONSTRUCTION ENGINEER AGREEMENT**

Assistant Superintendent Steve Sherwood was present for County Engineer Bobby Howard. He presented the Bridge 200 Construction Engineer Agreement for approval. It is located on Lincoln Trail Road at that Spencer County line. This was reviewed by the County Attorney and is in order. Commissioner Bob Johnson made the motion to approve. Commissioner Dan Saylor seconded the motion. The motion carried 3-0.

(Bridge 200 Contract is located on File in the Auditor's Office)

**COUNTY SHERIFF
KELLER SCHROEDER – USDD VPN TUNNELS
E911 CAD SOFTWARE – PRO SUITE AGREEMENT**

Chief Deputy Sheriff Paul Kruse was present to discuss the two requests from the Sheriff's Office. He said that the CAD Software would be to replace the current system they have now. It includes their records management and Jail management software for the Sheriff's Office. The other law enforcement agencies, Fire Departments, and EMS also utilize it. He went over more of the history of the system. This is a subscription-based model that has a higher number, but it's not a big up-front number. Commissioner Phillippe wanted to point out that implementing this, they would be able to lessen other expenditures on softwares that they had. Mr. Kruse reviewed how it will streamline several things and eliminate others.

Commissioner Johnson asked if they could approve both on one vote. Attorney Skinner suggested that they vote on both separately. Commissioner Bob Johnson made a motion to approve the E911 CAD Software (7B). Commissioner Dan Saylor seconded the motion. The motion carried 3-0.

Commissioner Bob Johnson made a motion to approve the Keller Schroeder – USDD VPN Tunnels. Commissioner dan Saylor seconded the motion. The motion carried 3-0.

(Keller Schroeder & Pro Suite Agreement are located on File in the Auditor's Office)

**COUNTY ATTORNEY
ORDINANCE ESTABLISHING SEPTIC SYSTEM REGULATIONS AND FEES**

Attorney Andrew Skinner said that the first item on the agenda for him was not ready as it still needs State approval and asked that it be tabled. Commissioner Dan Saylor made the motion to table. Commissioner Bob Johnson seconded the motion. The motion carried 3-0.

**RESOLUTION APPROVING THE TRANSFER OF REAL ESTATE TO THE WARRICK
COUNTY DEPARTMENT OF PARKS AND RECREATION**

Attorney Skinner briefly discussed the transfer of the Amax Fields to the Warrick County Parks Department. After some discussion with their attorney, they determined that the Newburgh Parks Board and the Warrick County Parks Board were the only boards that needed to approve the transfer. It doesn't require the City/County Councils to approve. He said that this could be removed from the agenda. Commissioner Bob Johnson made the motion to remove. Commissioner Dan Saylor seconded the motion. The motion carried 3-0.

MERISTEM AGREEMENT – SECURITY CENTER PROJECT

Attorney Skinner presented the Meristem Agreement. This is for the new Security Center Project. There was a determination made on whether a ditch was part of the waterways that IDEM regulates. This company was retained to look into that. They have confirmed that and will be doing the application to State for its relation to the project and make sure the County is compliant with IDEM with drainage. It can be paid out of the bond funds. Commissioner Dan Saylor made a motion to approve the agreement. Commissioner Bob Johnson seconded the motion. The motion carried 3-0.

(Meristem Agreement is located on File in the Auditor's Office)

ADJOURNMENT

The next Warrick County Commissioners' meeting will be held on Monday, October 14, 2023 in the Commissioners' meeting room at 4:00 PM. Commissioner Dan Saylor made the motion to adjourn. Commissioner Bob Johnson seconded the motion. The motion carried 3-0.

Meeting adjourned at 4:42 P.M.

WARRICK COUNTY BOARD OF COMMISSIONERS

TERRY PHILIPPE, PRESIDENT

ROBERT JOHNSON, JR., VICE PRESIDENT

DAN SAYLOR, MEMBER

MICHAEL J. DIETSCH, AUDITOR WARRICK COUNTY, INDIANA

Minutes Respectfully Submitted by Kristine Georges, Official Recording Secretary

ACCOUNTS PAYABLE VOUCHER REGISTER table with columns: Filed, Name of Claimant, Department, Amount of Voucher, Amount Allowed, Warrant#, Certified. Includes a total of \$ 682,996.23 and a certification statement at the bottom.

MONTHLY REPORT - CLERK OF WARRICK COUNTY CIRCUIT & SUPERIOR COURTS

Form No. 46-CR

COPY

Financial statement table for Warrick County, July 2024. Includes sections for CHARGES (Daily Balance Record and ISETS Daily Support Book), DEPOSITOR RECONCILIATION, and various subtotals and totals.

State of Indiana, Warrick County, ss: I, the undersigned Clerk of Warrick County Circuit & Superior Courts in and for the aforesaid county and state, do hereby certify that the foregoing report is true and correct to the best of my knowledge and belief and as appears on file in this office.

Date: [Signature] Clerk of Warrick County Circuit & Superior Courts

1: Clerk: Retain WHITE copy, file 3 copies with Auditor. 2: Auditor: File CANARY copy with County Board of Finance, file PINK copy with Board of County Commissioners, file GOLDENROD copy to State Board of Accounts.

RECEIVED AUG 22 2024 WARRICK CO. AUDITOR

FILED AUG 22 2024 Michael J. ... WARRICK CO. AUDITOR

Warrick County Claims for Payment Commissioners Meeting - November 23rd, 2024

Large table listing various claims for payment with columns for Vendor Name, Amount, Fund Code, Fund Name, and Status. Includes entries for various departments and vendors.

